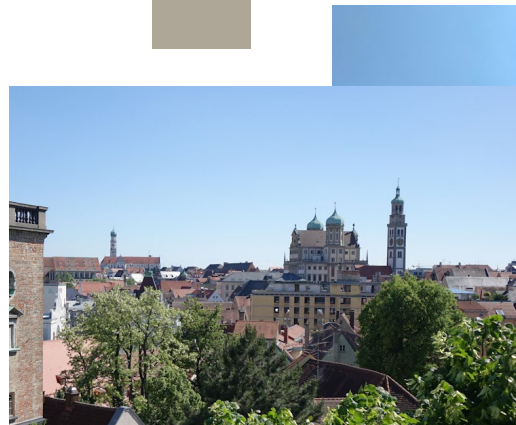
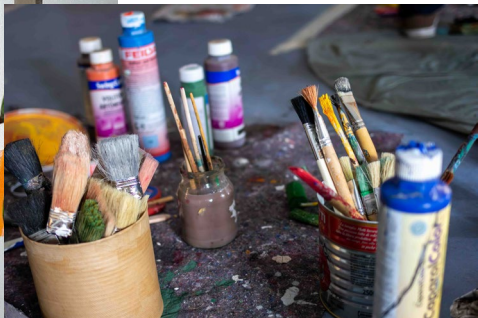
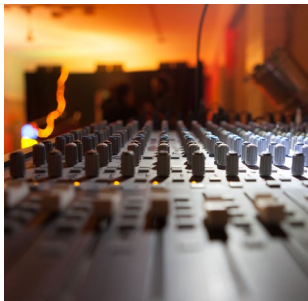
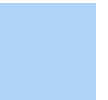
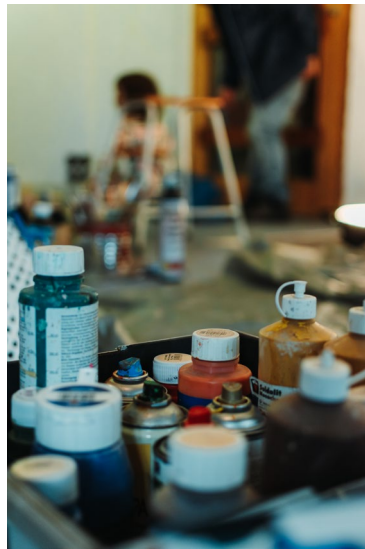


A photograph of a person's hands playing a drum set. In the background, a lamp with a pleated shade is visible. The image is framed with a diagonal cut on the left side.

# GIVE YOUR HANDS A PURPOSE

VOLUNTEER WITH  
**GRANDHOTEL COSMOPOLIS E.V.**



# TABLE OF CONTENT

---



STEP UP FOR A  
BRIGHTER FUTURE

Intro

## I. Welcome to Grandhotel Cosmopolis e.V.

- 8 Our vision and impact
- 9 Our core values
- 11 Who we are and what we do
- 13 Jump in and make an impact

Dive in

## II. Explore our six key areas

- 15 Bar and Lobby
- 17 Kitchen and Catering
- 19 Concerts and Events

- 21 Arts and Crafts Workshop
- 23 Social Media & Marketing
- 25 Freshmopolis

The potential for you

## III. Why volunteer at Grandhotel Cosmopolis e.V.

- 27 Whats in it for you
- 29 What skills you may develop

Our framework

## IV. Dos and dont's in our Cosmo-world

Stay in touch

## V. What's next

# WELCOME TO GRANDHOTEL COSMOPOLIS!

---

**H**ey! We're so excited to have you here. Let's dive in and explore how you can make a real impact at Grandhotel Cosmopolis (GHC).

Imagine stepping into a space that feels alive – where every corner hums with creativity, culture, and connection. As a volunteer or intern, you're not just joining our team, you're becoming part of a movement - one that reimagines how people can live, work, and grow together.

**Here's the thing:** GHC thrives on community. It's a place where ideas spark change, art becomes a language of connection, and every effort, big or small, contributes to something truly meaningful. Ready to be part of something special? Let's get started!



# OUR VISION AND IMPACT

---

## Our Vision

With love for humanity, Grandhotel Cosmopolis is a testament to the power of community, cooperation, and collective action in building a more inclusive future. Step by step, we strive to build a society where everyone is seen, heard, and valued. Join us—be part of the movement!

## Our Impact

GHC is more than just a building—we are a beacon of hope. We create inclusive spaces, promote sustainability, and bring people together to drive real societal change. As an activist NGO, we stay independent and impactful, ensuring our autonomy and working towards financial stability.

# OUR CORE VALUES

---

## Cultural Expression

We are a hub for art, culture, and activism, believing in their power to foster understanding and empathy. Through music, visual arts and activist storytelling we build bridges that connect people and communities.

## Creativity

We thrive on bold ideas, artistic expression, and innovation. Let's push boundaries, create fearlessly, and inspire change!

## Advocacy

We stand up for the rights and well-being of marginalized communities. By sparking action and initiatives, we challenge inequalities together.

## Inclusivity

GHC is for everyone. We welcome all respectful individuals and celebrate diversity as the strength of our community.

## Autonomy

As an NGO, we remain independent, ensuring our mission stays true and free from external influence.

# WHERE VALUES TURN INTO ACTION: **WHO WE ARE & WHAT WE DO**

## WHAT DEFINES US:

---

### **Year-round cultural program:**

GHC organizes and hosts numerous events, including festivals, seminars, concerts, workshops, exhibitions, yoga and much more – all designed to strengthen community bonds and empower individuals.

### **Engaging thousands**

**in social action** – We address key social issues like racism, housing, integration, sustainability, and well-being - engaging the community in meaningful action and dialogue.

### **We provide support and a safe space for 60+ Asylum**

**Seekers**, whom are managed by the Regierung Schwaben and live in the same building.

### **Over 10 other social organi-**

**zations** work under our roof, addressing issues like discrimination, sustainability, feminism and social justice.

**Several artists, creatives and activists call GHC home**, amongst others using their creativity to advocate for marginalized voices.

### **Located in the heart of Augsburg:**

GHC connects and empowers with inclusivity, actively shaping an equitable future for all.

# JUMP IN & MAKE AN IMPACT!

You have something unique to offer—and  
GHC is the perfect place to bring it to life!  
You have many options in our six key areas:

## 1. BAR AND LOBBY

Welcoming guests  
and creating a warm at-  
mosphere at the bar.

## 6. FRESH- MOPOLIS

Polishing-up  
our building to  
create an inviting  
atmosphere.

## 3. CONCERTS AND EVENTS

Bringing events  
to life as part of our  
dynamic “live” team.

## 4. THE MITMACH- WERKSTATT

Sharing your  
creative skills in  
arts and crafts  
workshops.

## 5. SOCIAL MEDIA AND MARKETING

Amplifying our  
message on social  
media and press.

## 2. KITCHEN AND CATERING

Sharing your culinary  
flair in the kitchen.



## WHERE EVERY GUEST IS FAMILY!

---

The bar and lobby are the heart of hospitality at GHC. It's the first point of contact for everyone who enters our space, setting the tone for their experience. Here, cultures and nationalities meet over coffee, conversations, and creative events. Your role as a volunteer or intern is to ensure every visitor feels the warmth and inclusivity that defines the Grandhotel.

***"Your work here helps create a bridge between the diversity of our visitors and the values of our space. Every interaction has the power to spark meaningful conversations and connections."***

# BAR AND LOBBY



## MAIN ACTIVITIES:

---

### Welcome guests warmly:

Greet everyone with a friendly smile, offer assistance, and answer questions about the Grandhotel, our mission, and activities. Help create a connection with new visitors.

### Prepare and serve drinks:

Learn how to make the perfect coffee, pour craft beers, and offer other drinks from our menu. You'll also explain the menu options to guests and make sure they enjoy their choices.

### Maintain the space:

Keep the bar and lobby clean, organized, and inviting. This includes washing dishes, wiping down tables, restocking supplies, and ensuring everything looks welcoming.

### Set the mood:

Help arrange the furniture, adjust the lighting, or add decorations to create a warm, inviting atmosphere. Every little touch makes a big difference in how guests feel.



## TASTE OF TOGETHERNESS

Our kitchen isn't just a place to cook – it's where people come together to share stories, flavors, and cultures. Whether preparing desserts for Café Cosmopolis, helping with catering for concerts, or cooking meals for our team during live events, you'll be at the center of some of GHC's most cherished moments.

***"Food has a unique way of bringing people together. Your contributions in the kitchen help build a sense of community while providing a platform for exploring global culinary traditions."***

# KITCHEN AND CATERING

### MAIN ACTIVITIES:

#### **Prepare food and desserts:**

Help create vegetarian and vegan meals, from hearty dishes to sweet treats like cakes and desserts. You'll work with recipes inspired by global cuisines and sometimes have the chance to develop your own ideas.

#### **Assist with catering:**

Take part in organizing and setting up food stations or buffets during events like concerts, festivals, and workshops. Focus on presenting dishes attractively, managing the serving area, and selling meals both in-house and at external events.

#### **Cooking for the team:**

During larger events, help prepare meals for the staff and volunteers who keep everything running. This fosters a sense of camaraderie and shared effort.

#### **Maintain cleanliness:**

Wash dishes, cooking equipment, and utensils. Ensure the kitchen is clean and tidy after every meal or event.

#### **Set the table:**

Arrange and decorate meal tables, ensuring they are ready to welcome guests in a cozy, organized way.

# CONCERTS AND EVENTS

## BRINGING CULTURE TO LIFE

The live team is the driving force behind GHC's vibrant cultural calendar. From concerts to workshops, their work ensures that every event runs smoothly and leaves a lasting impression on everyone who attends. You'll be part of a dynamic crew that brings creativity and logistics together to create unforgettable experiences.

***"Your role on the live team ensures that the magic of GHC reaches everyone who attends our events. You're the glue that brings everything together, from behind-the-scenes planning to front-and-center execution."***



### MAIN ACTIVITIES:

#### **Assist with event preparation:**

Help set up the venue, including arranging furniture, decorating, and ensuring the area aligns with the event's theme or requirements.

#### **Manage technical needs:**

Learn how to set up sound systems, lighting, and other necessary equipment. Support artists and performers with their technical needs.

#### **Coordinate with people:**

Work closely with event organizers, artists, and exter-

nal collaborators to ensure everyone's requirements are met and the event flows seamlessly.

#### **During the event:**

Serve drinks, answer guest's questions, and manage the crowd to ensure everyone feels included and the event stays organized.

#### **Clean and pack up:**

Once the event ends, assist with packing equipment, restoring the space, and reflecting on successes for future improvements.



## SHARE YOUR CREATIVE SKILLS

---

The MitMachWerksatt (MMW) is a vibrant creative hub where people come together to make, craft, and learn. From weekly gatherings like knit nights to hands-on thematic workshops, it's a space where creativity thrives and new skills are shared across generations and cultures. It's a place where learning and teaching blend together, and where everyone can contribute, create, and connect.

***"Whether you're into painting, sewing, wood-working, printmaking, or any other craft, this is the place to bring your skills to life and connect with a community of makers!"***

# ARTS AND CRAFTS

## MAIN ACTIVITIES:

---

### Inspire & teach:

Share your hobby or artistic skills by leading workshops in arts, crafts, or DIY projects.

### Collaborative making:

Host creative sessions where people of all backgrounds and skill levels can come together to experiment, build, and inspire one another.

### Empower through craftsmanship:

Encourage people to work with their hands, gain confidence in their skills, and experience the joy of creating something meaningful.

### Support ongoing workshops:

Help organize, set up, or assist in existing creative sessions.

### Network & grow:

Connect with other workshops, makers, and local initiatives to expand the reach of creative and sustainable practices.

### Sustainability in action

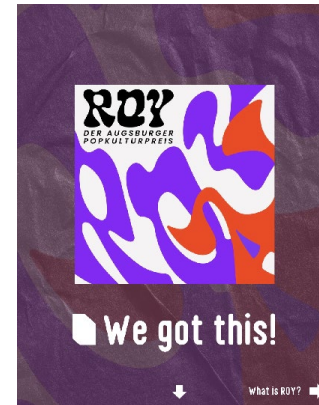
Upcycle materials, repurpose old objects, and promote mindful resource use, making creativity both innovative and eco-friendly.

# MARKETING AND SOCIAL MEDIA

## AMPLIFY OUR VOICE

Social media, our website and diverse media publications are the lifeline of GHC's visibility, connecting us with the broader community and inviting people to discover everything we have to offer. By creating engaging content and telling the Grand-hotel's story, you'll help build awareness, foster connections, and inspire new collaboration.

***"Your voice helps expand the reach of GHC's mission, inviting more people to experience its magic and become part of its story."***



## MAIN ACTIVITIES:

### Promote events:

Create posts, stories, and reels sharing details about upcoming events like yoga, concerts, or workshops. Feed local event calendars and upload events in eventbrite.

### Craft engaging content:

Take photos, shoot videos, and write creative captions that reflect the values and diversity of GHC and spread the message.

### Analyze and improve:

Monitor the performance of posts, identify what resonates with the audience, and adjust strategies to enhance engagement.

### Write captivating articles:

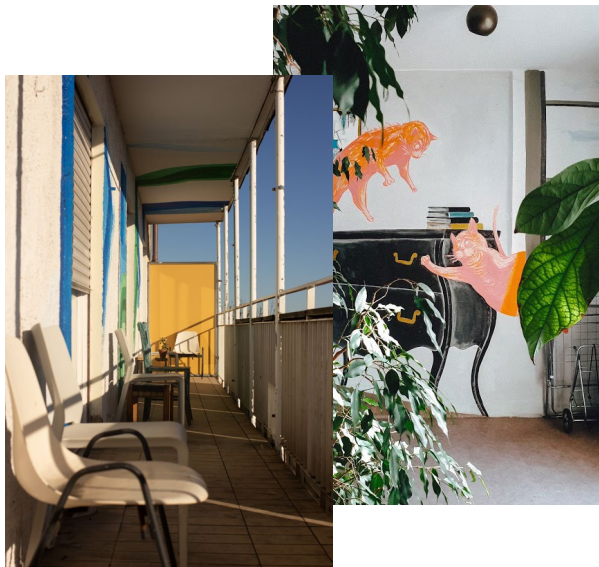
Responsibly gather information and compose press releases about upcoming or past events and small or big stories of the house.

### Invent new formats

like podcast series, media publications, a vlog or content series on our social media to generate visibility and spread our vision.

### Reach out to potential media partners

like newspapers, magazines, TV - and YouTube channels, podcasters, instagram feeds and influencers etc. and suggest concrete ideas of cooperation.



## FRESH UP THE BUILDING!

We are dreaming big - we want to re-create the appearance of our building to make it shine in a fresh light. This initiative aims to polish-up our old but characterful building and create an even more welcoming, well-kept and homely atmosphere – where people love to spend time, dwell and connect. We want our spaces to not only look good but tell a story.

***“A well-cared-for space is more than just aesthetics—it shapes how people feel, interact, and belong. By refreshing the Grandhotel, you’re creating an inviting and inspiring environment where creativity, sustainability, and community can thrive.”***

# FRESHMOPOLIS

## MAIN ACTIVITIES:

### Guide the way:

Design and maintain a clear circulation system using signs and floor markings to help people navigate our space with ease.

### Implement thoughtful lighting:

Rethink the lighting to match the mood of each space - soft and warm in relaxation areas, brighter and more dynamic in high-traffic zones.

### Highlight our history:

Create artistic panels or installations that share the story of Grandhotel Cosmopolis and its residents - ensuring every corner reflects our social and cultural identity.

### Curate cozy spaces:

Develop and implement decoration concepts for shared

areas, take care of plants, and keep everything inviting and uncluttered.

### Handcrafted furniture and design:

Build and showcase furniture made from recycled materials, blending functionality with the Grandhotel's unique and engaged aesthetic.

### Revamp our exchange station:

Organize the clothing and book swap area with a creative concept that keeps it tidy, attractive, and inspiring.

### Turn our outdoor space into a green oasis:

Plan, plant, and nurture greenery in our beer garden and outdoor areas—whether it's flowers, herbs, or wild urban gardening!

## YOUR WHY

---

### **Why Volunteer at Grandhotel Cosmopolis?**

Volunteering at Grandhotel Cosmopolis is more than just giving your time – it's about becoming part of a vibrant, inclusive, and impactful community. It's a journey where you'll contribute to something bigger while growing personally and professionally. Let's explore why volunteering here is so rewarding.

## WHAT'S IN IT FOR YOU?

---

### **Valuable Skills:**

Learn practical skills like project management, event coordination, and communication while honing your ability to work in diverse teams.

### **Meaningful Impact:**

Your contributions directly support GHC's mission to foster connection, creativity, and social change. Your efforts create real, lasting differences in the lives of others.

### **Personal Growth:**

Build confidence, embrace new perspectives, and develop as an individual. You'll expand your horizons, both culturally and socially.

### **Cultural Exchange:**

Immerse yourself in a multicultural setting. Share your story while learning from the unique experiences of others.

### **Recognition:**

At the end of your time with us, receive a certificate acknowledging your dedication, achievements, and the skills you've developed.

## THE SKILLS YOU CAN DEVELOP

Volunteering at GHC offers a rich environment for building both hard and soft skills. These skills not only add to your personal toolkit but also enhance your career opportunities. Of course the skills you'll develop depend on the role you take. They include but are not limited to the following:

### Interpersonal Skills:

- Effective communication across different cultures.
- Active listening and empathy.

### Organizational Skills:

- Time and priority management.
- Planning and executing events and activities.

### Creative Skills:

- Content creation (social media, marketing, branding, visual design).
- Problem-solving
- Innovating in dynamic environments.

### Teamwork:

- Collaboration and communication with diverse teams.
- Leading small projects or initiatives.

### Technical Proficiency:

- Using tools for sound and lighting during events.
- Getting to know strategies and tools for social media management.
- Learning barista or kitchen techniques.



**READY TO  
STEP INTO  
YOUR ROLE AT  
GRANDHOTEL  
COSMOPOLIS?**

## DO'S AND DON'TS OF GHC

---

To keep our space thriving, we value respect, collaboration, and responsibility. Here's a quick guide to what we expect (right side). By following these principles, we ensure GHC remains a welcoming and thriving environment for everyone.

### DO'S

---

Bring your enthusiasm and creativity – your ideas are welcome!

Be punctual and reliable; our community depends on you.

Communicate openly with your team and leaders.

Treat everyone with respect, embracing diversity and inclusion.

Keep shared spaces clean and organized after each activity.

Support others, whether it's a teammate or a guest who needs help.

### DON'TS

---

Disrespect others' beliefs, cultures, or personal boundaries.

Use discriminatory or offensive language – this is a safe and inclusive space.

Leave your responsibilities unfinished without notifying your team.

Hesitate to ask for help if you're unsure about a task or need guidance.

Ignore safety protocols or guidelines, especially during events or in the kitchen.

Smoking in the house.

VOLUNTEER WITH

# GRANDHOTEL COSMOPOLIS E.V.

